

**CPO Meeting Minutes**  
**Meeting Date: November 7, 2022**  
**Location: Lassiter High School**

Meeting was called to order, and the Pledge of Allegiance was recited.

State of Unit Report: Cdr. Walker gave state of the unit noting that AMI was very successful and expects the Unit to receive outstanding marks across the board based on feedback from Cdr. Shaw. The drill and orienteering team competitions are underway, and both are doing well with the O-Team hosting an upcoming event. Rifle, drone, and academic team competitions are coming up. 1<sup>st</sup> Sgt. Cox asked parents to bring any concerns regarding the Cadets and the Unit to his attention. He noted that given the amount of time spent together not all kids get along all the time, and he tries to allow the Cadets to work things out among themselves before he steps in.

President's Report: State of CPO – Matt noted the outstanding results from AMI and noted parent involvement in the Unit is a consideration. Additionally, there was an article featuring the Captain Minta and 1<sup>st</sup> Sgt. Cox and the Unit in the November issue of the Cobb EMC magazine. The bus issues with Pope and Kell have been resolved with busses running daily – a minimum of 5 students per day is needed to maintain the routes. There is a need for a Lassiter Concession Stand Coordinator for next year so reach out to Matt or Tracey if interested. The letter writing campaign is coming up, and we need to encourage cadet participation. Finally, the sponsorship package was approved and will be sent out to local, identified businesses upon approval by administrators.

Treasurer's Update – Tracey noted the balance at the end of September was \$15,851 in the operating account. She noted that we did receive \$5,500 from the Navy for reimbursement of Unit expenses. Finally, she reviewed how cadets could pay for various events – noting the CPO takes checks, Zelle, and can request an invoice be issued which will allow it to be paid directly to the Unit via card.

CPO Nominations Process – Matt noted that nomination for next year's board will be open for all positions. He noted that per the bylaws a parent can hold the same position for 2 years, and that the only qualification is that they must have a current cadet in the Unit. He noted nominations will be closed on December 9<sup>th</sup>, and voting will take place at the Chili Cook-off and Change of Command on Jan. 11<sup>th</sup>.

Special Events Update – The holiday party on Dec. 2<sup>nd</sup> at the Northhampton Clubhouse is set with sign-up genius for set-up, chaperones and clean-up coming out soon. Italian food will be served, and there is no cost for CPO members. The Mil Ball will be held in Feb. 2023 which preferences currently either 2/4 or 2/11. Currently, Piedmont Church is the preferred location as it is cost beneficial and got great reviews from other units. With the venue cost down, it allows more latitude in hiring a caterer, and Parsleys was recommended. There was discussion about avoiding the appearance of a conflict of interest by hiring a caterer (or any vendor) based on having a child in the Unit and maintain a focus on keeping costs for the Unit down. It was noted that the Unit is not locked in to using a specific vendor, and that in the future, recommendations from parents can be solicited. Motions to approve Piedmont Church as the location of the Mil Ball and Parsleys as the caterer were made and carried. Finally, the Change of Command and Annual Chili Cook-off on Jan. 11<sup>th</sup> were discussed. A sign-up genius will be sent out prior to then for volunteers, desserts, etc. Also, a team basket raffle is planned.

Fundraising – The Double Good Popcorn fundraiser was discussed again with tentative plans made to hold it prior to/over Thanksgiving or the holiday break.

1<sup>st</sup> Sgt Cox noted that on Nov. 21<sup>st</sup> Midshipmen from the Naval Academy would be coming to talk to Parent and Cadets about the Academy from 9-11am.

The meeting was adjourned.