

**CPO Meeting Minutes**  
**Meeting Date: December 13, 2022**  
**Location: Lassiter High School**

Meeting was called to order, and the Pledge of Allegiance was recited.

President's Report: State of CPO – Matt noted there was a last minute communication issue regarding non-CPO and guest pricing related to the holiday party. He requested that going forward if there are any concerns or issues to please bring them to the Board's attention at least 3 days prior to the event. It is difficult to make meaningful changes at the last minute. Matt noted that there was an incident one on of the buses from Pope. Administration had been involved, and he was just passing this on for the Board's general knowledge. He reviewed the Board nominations received for the 2023-2024 school year. Bios were still needed from a couple of people, and there were several open positions that still need to be filled.

Treasurer's Update – Tracey noted the CPO account balances are in good shape. She expects the O-team event to break even or make up to \$1,000. We had received the proposal for the food and servers for Mil Ball and are still working through some tweaks to the pricing and dessert items. It was discussed that maybe we should buy some items/decorations that can be reused in future years rather than renting.

Upcoming Events –

- Kell PLA – 7am-12pm on Jan. 4<sup>th</sup> with 10 cadets needed – Per 1<sup>st</sup> Sgt. he will follow up on this and let know if Cadets are needed. It was on the calendar but not sure if needed still.
- Chili Cook-off and Change of Command is in 1/11 at Lassiter. Supplies are in the CPO supply room, and the sign-up genius will be updated. In a change from last year, one ticket per person or family will be given for voting. There was discussion surrounding the team baskets for raffle as it will be difficult to pull together so quickly after the holidays. Other options discussed were a 50/50 raffle or a single item raffle which seemed the best option. Voting for the 2023-2024 Board will also be held.
- Military Ball – The Mil Ball will be held on Feb. 3<sup>rd</sup> at Piedmont Church from 6-10pm. 1<sup>st</sup> Sgt. will provide the event script and is working on the keynote speaker. Invitations need to be sent to administrators and other guests so a guest list will need to be created. Some items may be on hand in the CPO supply room but will need to determine what else is needed for Fallen Warrior table, cake cutting, decoration, etc.
- Letter Writing Campaign – It was determined after much discussion that the letter writing campaign would be postponed given how close school was to the winter break and the difficulty in managing it over the holidays. A link to donate to the CPO will be posted on Facebook allowing for donations prior to the end of the year and will reach out to businesses that expressed a willingness to donate previously.

It was noted that dates for Spirit Nights need to be obtained from fundraising and put on the calendar so that they can be better publicized.

The meeting was adjourned.