

CPO Meeting Minutes
Meeting Date: March 8, 2023
Location: Lassiter High School

Meeting was called to order, and the Pledge of Allegiance was recited.

First Sergeant and Commander Updates: Numerous events before end of school year

1. **End of Year Campus Renovation Project:** NJROTC rooms will need packed up and all items stored offsite while work crews renovate all rooms. This will be a huge undertaking which will require cadet assistance to pack, store, and unpack after work is completed. Planning is taking place but exact timeline has not been confirmed by Cobb County.
2. Thank you for supporting Drill team Competition, 5th place finish!
3. Not doing Paris Island due to 3.5 school day conflict.
4. Now planning Fort Benning Overnight trip (1 night) before end of school year. Date TBD
5. Brain Brawl Championship and Drone Championship on March 25th.
6. Seniors/Staff Hawks game event planned for March 28.

President's Report: State of CPO & Looking to next school year

1. **Three spots open on Board** - Treasurer, Special Events Coordinator, Touchdown Club Concessions Coordinator – **and would like roles finalized by End of Year Banquet on April 21.** (Note: Volunteers do not have to be parents – CPO Bylaws say anyone can be on a Committee or a Team Coordinator. To be on the Board, one must have a child as a cadet.) **50+% of Board are Senior Parents – Freshman and Sophomore parents must be recruited.**
2. **Planning for incoming President and Treasurer for 2023-2024:** Must transfer Truist bank accounts.
3. **Current priorities are end of year accounting closeouts and paying summer season bills.**
4. Discussion around **Fall Picnic** held August/September and hosting on Saturday versus Sunday. Board consensus was to host on Saturday.
5. **LPK NJROTC website:** will be moving to a new custom domain late March.

Treasurers Report:

1. Financials Update: \$9933 in checking and \$12,438 money market.
2. Still must fund End of Year Banquet Italian Dinner cost ~\$900.
3. Leadership Academy is \$400 per attendee but cadet self-funds.
4. Mil Ball @ Piedmont Church Recap: 130 ppl attended with only 110 RSVPs. Parsleys Catering was well-liked. Cadets liked the new venue and space compared to previous locations. \$4337 total cost.

Upcoming Events:

1. Now planning **April 21st End of Year Awards Ceremony** to be held in Lassiter Cafeteria @ 6:00pm. John Morog will take pictures and Taste of Italy will cater Italian Dinner. *Commander and First Sergeant working on guest list now. Board also plans to recognize Senior Board Parents and Amy Wilson.*
 - a. *Matt Lovell to ask for "old" gym for Awards Ceremony to separate dinner from the ceremony. **UPDATE AS OF 3/14/23—WE GOT PERMISSION TO USE THE OLD GYM AS WELL AS THE CAFETERIA AT LASSITER FOR 4/21 AWARDS NIGHT!***
2. Fundraising and Sponsorships: First Sergeant planning **Letter Writing Campaign.**
3. **Spirit Night:** Chick-fil-A has reopened and will be held Thursday, March 23 & April 20.

4. **Braves Night:** CPO and First Sergeant would like to host in April. *Needs planned. May partner with baseball team(s) to use extra tickets.*
5. **Spirit Wear** – website will be reopened to all March 13 – April 1 to closeout inventory.

It was recommended that the Board consider a new communications platform, possibly Slack which is free for up to 250 users, so we can disable Remind. An Administrator would need to be determined, and a trial period of the platform(s) done with the Board only as users to determine best platform. Katie is setting up a Slack test site for this purpose.

The meeting was adjourned.

After the meeting ended but before departing, it was also agreed upon that the Board needs to meet soon and before next month to finalize plans for April End of Year Banquet. March 23rd @ 6:30pm Chick-fil-a Night was chosen as the meeting location so we can support the Unit in person at the Lassiter restaurant location. Tracy Rex will communicate this when sending out these final minutes to the entire Board on March 13.